



**Girl Scouts of Southern Illinois
Board Meeting Minutes
Wednesday, March 6, 2024 5:00PM
Zoom Meeting**

PRESENT:

Voting Board Members:	Voting Board Members Absent:
Deanna Litzenburg, Chair	D-Lori Newsome-Pitts
Steven Bushong	Norma Trimble
Elizabeth Shore	
Lesley Sanchez	
Marianne Doll	
Gloria Sweida	
Kathryn Diak	
Linda Manley	
Trish Manning	
Julia Deien	
Kevin Doak	
	Staff members:
	Loretta Graham, CEO
	Jessica Upchurch, COO
	Carrie Smith, CHRO
	Ashley Green-Bryant, Governance Coordinator
	Ron Buerges, FCFO – absent
Non-Voting Board Members:	Guests:
	Tim Hennessey, Schmersahl, Treloar CPA's

**Note any late arrivals or early departures here:*
Tim Hennessey left after the audit review.

1. Mission Moment – N/A

2. Approval of the Consent Agenda

- Board of Directors Minutes 1.31.2024
- Finance Partial Packet 2.28.2024
- Property Task Force Partial Packet 2.26.2024
- Girl Scout Experience Fund Committee Partial Packet 2.27.2024

Motion: To Approve Consent Agenda Items.

Moved: Linda Manley

Seconded: Steve Bushong

MOTION CARRIED

3. CEO Summary

News from GSUSA – Fundraiser for Gaza in National News.

GSOFSI has been selected as a focus group for GSUSA for new recruits and retention as it has been one of Council's successes this past year.

Loretta has been participating in by-monthly "chat with Loretta" sessions with our SU Manager's, these have been well received and fostering good relationships with our volunteers. Loretta has been making several public speaking appearances recently; Rotary, Chamber, etc.

Operations Update

January programs were down as it's a slow month getting ready for the cookie Program.

Cookie Mega Drops in January; 2 areas 142,000 packages in Belleville & 880,000 packages in Edwardsville serving over 180 troops. More Mega drops to occur next year in additional areas as Council saw this as a successful way to get the troops their cookies. 99.9% to cookie goal, 67 boxes to go. 4 days left in the program, will hit the 100% goal.

Little Brownie Baker update – Council is exceeding expectations this year as we had a price increase, other councils are struggling. This can be attributed to our council's support and training of the troops and volunteers.

Overnight & Day Camp registrations are open – already exceeding last year's total overnight camp numbers.

Membership & Outreach membership goal – 99% to total girl and Adult goal, trying to close that gap.

4. Board Chair Summary

Last Board meeting for Deanna

Reminders – make sure you are a registered Girl Scout.

Board Giving – 6 of 13 Board members have donated in the current fiscal year. This is a benchmark for United Way, we must see 100% Board giving.

Pearl Membership is an easy way to give, check out the website.

Executive Committee has been meeting to finish up the CEO review.

5. Finance Committee Updates

- **Finance Reports through January 2024**

At the end of January, revenue is only off budget \$16,000. Revenue over expenses is showing a surplus of \$56,000.

Committee is looking at tackling the line of credit and how to decrease the usage throughout the year.

Motion: To Approve Financial Reports Through 1/31/2024.

Moved: Coming Out of Committee.

Seconded: Not Needed, Out of Committee.

MOTION CARRIED

- **FY 2022/2023 Audit Review**

Tim Hennessey from Schmersahl, Treloar CPA's presented the audit for FY22/23. They had full cooperation from the staff, clean and organized records. Tim described in detail the 4 sections and reports in each. They reported a clean and unmodified opinion which is the highest possible awarded. Accurately provides financial health, good and stable organization from the financials this year. They are ready to file Council's two 990's, also will see what we need to do to combine into one 990. Council has been two entities since the merger in 2010, Council would like to combine these.

Motion: To Approve FY 22/23 Audited Financial Statements as Presented.

Moved: Coming Out of Committee.

Seconded: Not Needed, Out of Committee.

MOTION CARRIED

- **Camp Chan Ya Ta Funds & Camp Torqua Improvements**

Currently \$550,000 + in the Chen Ya Ta Fund, Committee would like to set aside these funds and rename it to "Property Improvement Fund" for upcoming maintenance and projects at Camp Torqua and also Council office if needed.

Motion: To Approve Relabeling of the Camp Chan Ya Ta Funds to "Property Improvement Fund".

Moved: Coming Out of Committee.

Seconded: Not Needed, Out of Committee.

MOTION CARRIED

6. Property Task Force – Steve Bushong

- **Property Updates**

- **Camp Torqua Updates**

Lots of updates at camp are making a difference, camp is packed nearly every weekend.

Wayne is working on a more detailed maintenance and projects list and also a list including deferred maintenance schedule.

Other Camps partnering with for programs this spring/summer – Camp Ondessonk, Whispering Pines, & Camp Wartburg.

- **Camp Cabins**

Property Committee & Finance Committee are close to approving the additional financing needed to proceed with the Cocktails at Camp Cabins. Four new cabins and a new pavilion approval will be sent to the Board for their approval via email vote. The new cabins will be located towards the upper part of camp near Tuckaway & Lisetta. Be on the lookout for the Email Vote!

7. Fund Development

- **Updates**

Cocktails at Camp event is set for Thursday, May 2nd. This will be the 2nd year of this event, it is a networking “business after hours” type event. Hoping to procure corporate & individual donations for Camp Improvements.

Gala – monthly meetings have started, nailing down details. Be on the lookout for email updates regarding Gala SAVE the Date.

8. Girl Scout Experience Fund Committee

- **Updates**

Committee meets monthly to approve applications.

As of Feb 20th, over \$15,000 has been granted for the fiscal year. \$75,000 has been designated for the year. More applications will start coming in for summer camps/day camps. Applications are usually fewer in the winter months.

Girl Scout Experience Fund Course coming to Volunteer Summit led by a committee member, hoping to further education on the grant; how to apply and how to use it.

9. Governance

- **Updates**

Putting together slate for April Annual Meeting

The BDC is needing 3 Board members & 2 volunteers for the BDC for a full slate, please send any referrals to a BDC member.

- **Annual Meeting – Saturday, April 6th, 2024**

At this Annual Meeting, we will be electing a new Board Chair, the BDC has had a couple of individuals interested in the position. They will be listed in the delegate packet when it is sent out.

Please attend the Annual Meeting as it is considered a Board meeting, it is located at the Collinsville High School this year.

10. Open Discussion

Tonight, is Deanna Litzenburg’s last Board meeting as Board Chair. She will still reside over the Annual Meeting. We are sad to see her go, but her legacy will always be remembered. We thank her for her continued dedication and leadership on the Board of Directors.

11. Adjournment

Motion: To Adjourn the March 6, 2024 Board of Directors Meeting.
Moved: Kevin Doak
Seconded: Steve Bushong
MOTION CARRIED

Submitted by:

Name: Norma Trimble, Board Secretary
Signature & Date: _____

Transcribed by:

Name: Ashley Green-Green
Signature & Date: _____

Adopted by the Board in the meeting
of _____,
(Date of Meeting)

(Signature of Presiding Officer)