



**Girl Scouts of Southern Illinois
Board Meeting Minutes
Wednesday, September 11, 2024 5:00PM
GS Camp Torqua or Zoom Meeting**

PRESENT:

Voting Board Members:	Voting Board Members Absent:
Linda Manley, Chair	Kevin Doak
Steven Bushong	
Elizabeth Shore	
Marianne Doll	
Gloria Sweida	
Kathryn Diak	
Michelle Yates	
Trish Manning	
Julia Deien	
Lesley Sanchez	
D-Lori Newsome-Pitts	
Norma Trimble	Staff members:
	Loretta Graham, CEO
	Jessica Upchurch, COO
	Carrie Smith, CHRO
	Ashley Green-Bryant, Governance Coordinator
	Ron Buerges, FCFO
Non-Voting Board Members:	
Jackie Bushong – Girl Ex-Officio Member	

**Note any late arrivals or early departures here:*

1. Mission Moment

Camp Torqua presentation of new cabin construction project. Four new cabins plus a new pavilion are almost complete. Mid-October is the projected end date for the project. Showed pictures of the entire project through framing to final paint and trim. The new paved trails also border the new pavilions with ADA access. Board present in person can tour the cabins after the meeting concludes.

2. Approval of the Consent Agenda

- Board of Directors Minutes 6.5.2024
- Finance Partial Packet 6.26.2024, 7.24.2024, & 8.28.2024
- Property Task Force Partial Packet 6.24.2024, 7.22.2024, 8.26.2024
- Girl Scout Experience Fund Committee Partial Packet 6.25.2024
- Fund Development Partial Packet 7.18.2024

Motion: To Approve Consent Agenda Items.

Moved: Gloria Sweida

Seconded: Norma Trimble

MOTION CARRIED

3. CEO Summary

2024 Gala was a success, no preliminary numbers yet. Wonderful location & event. Town Hall is scheduled for October 2nd, please join us, lots of discussion items including the Special NCS action of raising National registration fees. Cookie price increase Town Hall went well last night, Thank you to Linda for leading us.

Linda & Loretta will be heading to Detroit from Oct 21-24 for the yearly CEO/BC Conference led by GSUSA

HR Policy Change

Small change to the HR Policy to include a floating holiday if a holiday falls on a Fri, Sat, or Sun, a staff member can take the day as a floating holiday.

Motion: To Approve the Change to the HR Policy to Include a Floating Holiday for staff when a holiday falls on a non-working day.

Moved: D-Lori Newsome-Pitts

Seconded: Kathryn Diak

MOTION CARRIED

GSUSA Registration Fees

National Board has called for a Special NCS for the sole purpose of raising registrations fees for girls and adults, it is scheduled for October 19th, all 6 National Council Delegates will represent GSofSI that day, and will try to fulfil the wishes of our volunteers.

Operations Update

From June through Current, over 728 girls have been served through programs. From Now through December, 474 already registered for programs. October 1st starts Membership year 2024, we are already about 6% ahead from last year. Membership met 2024 total Goal!

4. Board Chair Summary

Looking forward to the Board Chair Summit in Mid-October.

5. Finance Committee Updates

- **Finance Reports through July 2024**

Currently at a deficit of \$140,000 for the year net revenue over expenses, much better looking than June reports.

Council hasn't had to use the line of credit yet.

Forecasted about \$130,000 deficit, September financials will include the Gala which should help Fund Development numbers.

Cohen Meetings are still ongoing, bit of a pushback from 1st Bank, stay tuned.

Motion: To Approve Financial Reports Through 7/31/2024.

Moved: Coming Out of Committee.

Seconded: Not Needed, Out of Committee.

MOTION CARRIED

- **GSofSI FY 24/25 Budget Presentation.**

2024/2025 budget was presented in details, which includes a cookie price increase of \$7/box for all boxes. The cookie goal was decreased from 850,000 to 790,000 boxes as expected when there is cookie price increase. Historically Councils sell less cookies when there is a price increase.

Expense Item – Salaries & Wages increase much high because of the Department of Labor changes. Only 3% cost of living increase to employees.

Fund Development much higher of \$98,000 on individual donations. Looking at another staff member solely to write grants.

Gift in Kind is excluded from the budget, not needed according to GAAP rules.

Big trips planned this year; an overseas trip to London, New York & Savannah.

Postage is up, printing & travel up because of the trips.

Interest Expense is down because using the line of credit a lot less.

Insurance is up a bit, trending nationwide.

Surplus of \$38,000 with this budget.

Great budget – great work from staff.

Motion: To Approve GSofSI FY 24/25 Budget as presented.

Moved: Coming Out of Committee.

Seconded: Not Needed, Out of Committee.

MOTION CARRIED

6. Property Task Force – Steve Bushong

- **Property Updates**

- **Camp Torqua Updates**

Committee still looking at raising prices for camp, would like finance & property Committees to come together to discuss. We are subsidizing camp at the cost of \$123,000/year.

- **Camp Torqua Sub-Committee**

Sub-Committee is being formed, headed by Marianne Doll. The committee will put together a Camp Strategic Plan, assessing all current facilities and “wants/needs” of volunteers. Committee will include staff, Board, volunteers & girls.

7. Fund Development

- **Updates**

FD Training is being created, will be presented to Fund Development committee first and then presented to the Board in 2025.

- **Gala Recap**

Feedback: Amazing Gala, fun evening, great space and location. Amazing food & desserts.

Discussion: Golden Ticket event was awesome idea, Friday evening event worked for most & was received with positive feedback.

8. Girl Scout Experience Fund Committee

- **Updates**

\$55,000 current amount awarded in grants this year from GSEF. Education piece is being created and available on GS Learn for volunteers.

Grants for FY25 already coming in.

9. Governance

- **Updates**

Beth Flowers & Brook Alf, new Board members will be onboarding April with the Annual Meeting.

Brook is retired military and still working on base, great connections in the area.

Beth is an Attorney with Deanna Litzenburg's firm, great addition to the Board.

The BDC is still looking for one more great Board candidate as Steve is rolling off the Board in April. Please send any referrals to Trish or another BDC members.

10. Open Discussion

11. Adjournment

Motion: To Adjourn the September 11, 2024 Board of Directors Meeting.

Moved: Norma Trimble

Seconded: Julia Deien

MOTION CARRIED

Submitted by:

Name: Norma Trimble, Board Secretary

Signature & Date: _____

Transcribed by:

Name: Ashley Green-Bryant

Signature & Date: _____

Adopted by the Board in the meeting

of _____,

(Date of Meeting)

(Signature of Presiding Officer)